

North Kawartha Public Library Agenda
Tuesday January 23, 2018 9:30AM
Apsley Board Room

I Roll Call

II Declarations of Conflict of Interest

III Approval of the Agenda

IV Adoption of Minutes

M1a. Minutes of the regular meeting of the Library Board on November 28, 2017.

V Deputations/Presentations

N/A

VI Business

B1. Board Elections

- a) Trustee Election Procedures

B2. Policy Change

- a) 5.3 Services - Programming Appendix A
- b) 3.25 Weeding and Withdrawal of Collection Items
- c) 3.26 Cataloguing and Inventory

B3. Budget

- a) Verbal update

B4. Policy Review

- a) 1.1 Statement of Authority of the Board
- b) 1.2 Responsibility and Purpose of the Board
- c) 1.3 Organization of the Board
- d) 1.4 Establishing New Boards
- e) 1.5 Duties and Qualifications of Trustees
- f) 1.6 Recruitment of Trustees
- g) 1.7 Orientation and Training of New Trustees
- h) 1.8 Continuing Training of Trustees
- i) 1.9 Disqualification of Trustees
- j) 1.10 Chairperson of the Board
- k) 1.11 Vice-Chairperson of the Board
- l) 1.12 Chief Executive Officer of the Board

- m) 1.12.1 Director of Technical Services of the Board
- n) 1.13 Secretary of the Board
- o) 1.14 Treasurer of the Board
- p) 1.15 Committees of the Board
- q) 1.16 Inaugural and First Board Meeting
- r) 1.17 Regular Board Meetings
- s) 1.18 Closed Board Meetings
- t) 1.19 Attendance at Board Meetings
- u) 1.20 Order of Proceedings at a Board Meeting
- v) 1.21 Role of the Chairperson during Board Meetings
- w) 1.22 Conduct of Board Members during Board Meetings
- x) 1.23 Rules of Debate
- y) 1.24 Motions
- z) 1.25 Voting on Motions
- aa) 1.26 Preparation of Minutes of the Board
- ab) 1.27 Approval and Distribution of Board Minutes
- ac) 1.28 Liability of Trustees
- ad) 1.29 Conflict of Interest
- ae) 1.30 Board Finances
- af) 1.31 Management of By-Laws
- ag) 1.32 Board Code of Ethics
- ah) 1.33 Board Personnel Liaison

VIII Stats

S1. Library Stats December 2017

- a) Fines
- b) Circulation Stats

S2. Tech Services Stats December 2017

- a) Tech Stats

IX Financial

F1. Statement

- a) Statement to December 31, 2017

X Board Orientation

N/A

XI Correspondence

- a) OLA Accreditation

XII New Business

N/A

XIII Adjournment

Next meeting February 27, 2018 at the **Apsley Branch** at 9:30am.